

**GOA BOARD OF SECONDARY AND HIGHER SECONDARY  
EDUCATION**



( A Corporate statutory Body Constituted by an Act of the State Legislature)  
ALTO BETIM, BARDEZ-GOA, 403 521.

Website [www.gbshse.gov.in](http://www.gbshse.gov.in)

Phone (0832) 2417593

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GBSHSE/I.T./STUDENT-INFO/CIRCULAR/2020

11<sup>th</sup> November, 2020

**MOST IMPORTANT**

**CIRCULAR NO. : 55**

To,

The Heads of all recognized Secondary and  
Higher Secondary Schools within the jurisdiction of this Board.

Sub: Regarding online submission of student data of Class X/XII for the  
Academic year 2020-21.

Sir/Madam,

With reference to the above cited subject, it is informed that the online  
feeding of students data is operational on [www.gbshse.net](http://www.gbshse.net). (Available only  
after login).

2. Data entry is to done through excel template. The template can be  
downloaded and uploaded through the portal and effect necessary  
corrections if any.

3. All the institutions are informed to verify their details on the student  
information tab on the portal.

4. You are required to keep students photo ready in soft copy. Instructions  
for uploading of photo(s) will be communicated at later stage. Kindly note  
that photo of the candidate will be printed on the passing certificate.

**Photo size: 30 mm (width) X 40 mm (Height)**

**Resolution : 300 dpi**

**Width: 354 pixels , Length: 472 pixels**

**Photo Background : White**

The naming convention of the photo shall be

A. In case of HSSC general stream: stream\_div\_rollno.jpg

(Stream = C (for commerce) A (for Arts) S (Science)

Illustration: Name: Shilpa Naik, Roll No: 1502, Div : B, Stream:  
Commerce

File Name (photo) : C\_B\_1502.jpg

B In case of HSSC vocational stream : v\_coursecode\_div\_rollno.jpg

Illustration :- Name: Alan D'Souza, Roll No: 19376, Course code: 26

Div: B (If no division then mention A Division)

File Name (photo) : V\_26\_B\_19376.jpg

C. In case of SSC : ssc\_div\_rollno.jpg

Illustration :- Name:- Sanjeev Khana, Roll No: 14, Div: A

File name (Photo) : ssc\_A-14.jpg

5. Therefore, it is enjoined upon all the Head of the institutions to take up immediate steps to complete the online submission of students personal data by 20<sup>th</sup> December, 2020.

6. In case of any queries you may contact support team

Mr. Diogo Antao : 8459710174 (only for Higher Secondary Schools)

Mr. Sanjay Naik : 8459710173 (only for Secondary Schools, North Goa)

Mr. Sanjeev Lokare: 8459710173 (only for Secondary Schools, South Goa)

7. Instructions for submission of student data along with revised subject codes is enclosed herewith.

This circular is to be brought to the notice of all concerned.

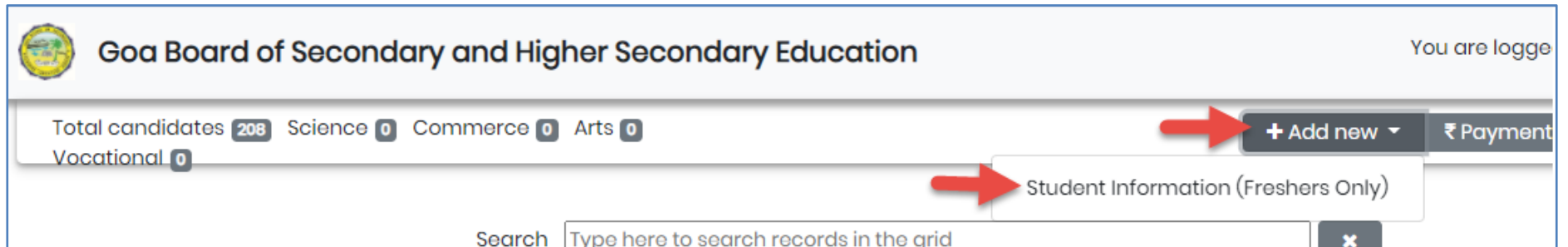
Sd/-

Secretary

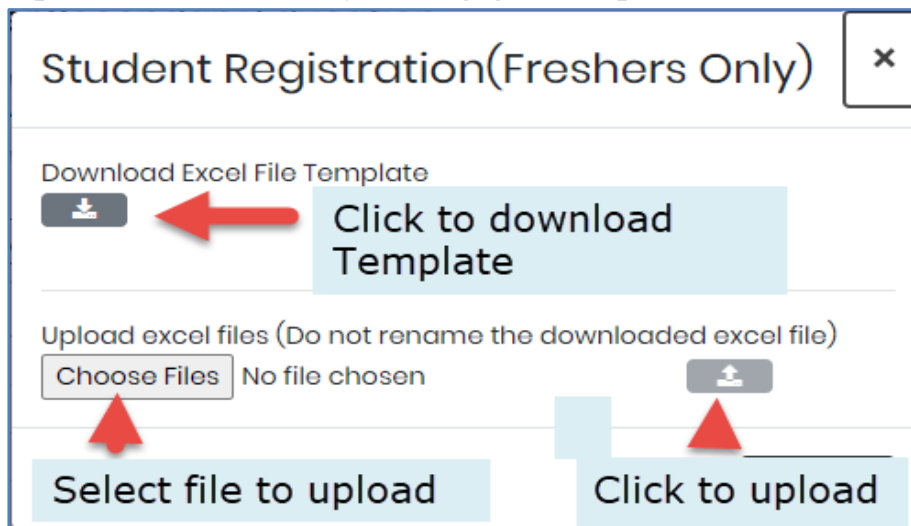
Copy to: 1. The Director of Education, Porvorim  
2. Heads of all the sections in this office  
3. Guard file

## INSTRUCTIONS FOR SUBMISSION OF STUDENTS DATA

1. Login to Board Website [www.gbshse.net](http://www.gbshse.net)
2. Click on Student Information
3. Select on +Add New
4. Select Student Information (Freshers only)



5. Select on Down load Excel file template
6. Feed Student information and save the file (file name will be automatically generated)
7. Upload Excel file by using given option



<b>SSC list of Subjects</b>	
<b>SubjectCode</b>	<b>SubjectName</b>
1011	Social Science(E)
1012	Social Science(M)
1013	Social Science(U)
1014	Social Science(CWSN-Mar)
1015	Social Science (CWSN-Eng)
1016	History & Political Science(E)
1017	Geography & Economics (E)
1018	History & Political Science(M)
1019	Geography & Economics (M)
1020	Geography & Economics (M-V.I)
1024	Mathematics(CWSN-Mar)
1025	Mathematics(CWSN-Eng)
1031	Science(E)
1032	Science(M)
1033	Science(U)
1034	Science(CWSN-Mar)
1035	Science(CWSN-Eng)
1036	Science (M-V.I)
1037	Geography & Economics (VI)(E)
1038	Science(VI)(E)
1041	Domestic Wiring
1042	Domestic Electrical Appliances
1043	Electronics
1044	Cookery(E)
1045	Garment Cutting and Sewing
1046	Garment Designing and Decoration
1047	Food Processing
1048	Bakery

1049	Horticulture(E)
1050	Floriculture
1051	Vegetable Cultivation
1052	Mushroom Cultivation
1053	Floriculture(CWSN)
1054	Kitchen Vegetable Garden
1064	Cookery(M)
1065	Basic Cookery (E)
1066	Basic Cookery (M)
1069	Horticulture(M)
1071	Home Vegetable Garden
1072	Automobile
1073	IT/ITES
1074	Health Care
1075	Retail
1076	Travel & Tourism
1077	Travel & Tourism(Hospitality)
1078	Beauty & Wellness
1079	Apparel
1080	Construction
1081	Agriculture(Paddy Farmer)
1082	Physical Education
1083	Media & Entertainment
1084	Banking Financial Services & Insurance
1085	Telecommunication
1086	Logistics
1087	Electrical & Electronics
1088	Agriculture (Vegetable Cultivation)
1089	Tourism and Hospitality
1090	Electronics and Hardware

1091	Agriculture (Solunaceous Crop)
1092	Plumbing
1111	English F.L.
1112	Marathi F.L.
1113	Urdu F.L.
1114	Marathi F.L.(CWSN)
1115	English F.L. (CWSN)
1121	Hindi S.L.
1122	Urdu S.L
1123	French S.L.
1124	Portuguese S.L.
1125	Hindi S.L.(CWSN)
1129	Bakery & Confectionery
1131	English T.L.
1132	Konkani T.L.
1133	Marathi T.L.
1134	Urdu T.L.
1135	Sanskrit T.L.
1136	Kannada T.L.
1137	Malayalam T.L
1138	Gujarathi T.L.
1139	Arabic T.L.
1141	French T.L
1142	Portuguese T.L.
1144	German T.L
1145	Word Processing
1146	English T.L. (CWSN)
1147	Konkani T.L.(CWSN)
1148	Marathi T.L.(CWSN)
1150	Desk Top Publishing

1151	Drawing & Painting
1154	Music ( Guitar ) CWSN
1155	Tabla (Indian Classical Music ) CWSN
1156	Harmonium (Hindustani Classical Music ) CWSN
1157	Vocal (Indian Classical Music ) CWSN
1158	Tabla (Indian Classical Music ) GENERAL
1161	Hindi/Konkani S.L.
1162	Hindi/Marathi S.L.
1163	Hindi/Sanskrit S.L.
1164	Hindi/Arabic S.L.
1165	Hindi (Composite)
1166	Hindi/Portuguese S.L.
1167	Hindi/French S.L.
1171	Marathi/Sanskrit T.L.
1172	Arabic/Konkani T.L.
1173	Arabic /Marathi T.L.
1174	Tailoring and Cutting (E)
1175	Tailoring and Cutting (M)
1305	Maintenance and elementary repairs of radios
2020	Geography & Economics with accommodation (M)
2021	Mathematics Level -1 (E)
2022	Mathematics Level -1 (M)
2023	Mathematics Level -1 (U)
2024	Mathematics Level -2 (E)
2025	Mathematics Level -2 (M)
2026	Mathematics Level -2 (U)
2034	General Science (M)
2035	General Science (E)
2036	General Science with accommodation (M)
2037	Geography & Economics with accommodation (E)

2038	General Science with accomodation (E)
2039	Everyday Mathematics (E)
2040	Everyday Mathematics (M)
2053	Basic Floriculture (E)
2114	Functional Marathi F.L
2115	Functional English F.L
2125	Functional Hindi S.L.
2129	Fundamentals of Bakery
2146	Functional English T.L.
2147	Functional Konkani T.L.
2148	Functional Marathi T.L.
2150	Data Processing (CWSN)
<b>School Assessment Subjects ( SAS )</b>	
3201	Health Education, Physical Education & Sports
3251	National Cadet Corps
3261	Junior Red Cross / Indian Red Cross
3271	Scouting
3281	Guiding
3291	Social Service / Community Service
3301	Introduction to the World of Work
3302	Use of common tools
3303	Maintenance and production of School Science Apparatus
3304	Maintenance and production of teaching learning aids
3306	Maintenance and elementary repairs of time pieces
3307	Maintenance and elementary repairs of water pump
3308	Maintenance and elementary repairs of typewriters
3309	Preparation of plastic articles
3310	Preparation of suit-cases
3311	Preparation of bread & biscuits
3312	Preparation of nutritious food
3313	Preparation of articles from fibre
3314	Batik art
3315	Elementary plumbing
3316	Elementary chemical technology



3317	Needle work, embroidery, knitting and crochet
3318	Farm-operation
3319	Poultry
3320	Pisciculture
3321	Horticulture
3322	Bee Keeping
3323	Marine Fisheries
3324	Animal Management
3325	Silkscreen printing
3326	Fabric printing
3327	Sign board painting
3328	House decoration
3329	Typewriting
3330	Bio Mass and Solar Terminal Energy
3401	Elements of Home Science
3501	Workshop Technology
3502	Enginnering Science(Mechanical and Electrical)
3503	Enginnering Science(Electrical & Radio)
3601	Elements of Agriculture
3701	Elements of Book-keeping with prac.in Book-keeping
3702	Elements of commerce with practicals in commerce
3703	Economics and Typewriting (commerce)
3801	Drawing & Painting
3802	Indian Music
3803	European Music
3804	Foundation course in Music
3805	Theatre Art
3806	Visual Art
3807	Hindustani Classical Music (Vocal)
3808	Hindustani Classical Music Table
3809	Hindustani Classical Music (Sitar)
3810	Dancing -Bharat Natyam
3811	Dancing -Kathak
3812	Clay Modelling and Ceramics
3813	Metal Craft
3814	Furniture Design

3815	Textile Design
3816	Interior Decoration
3817	Music(Guitar)
3901	Metal Fitting Craft
3902	Tailoring and Cutting
3903	Embroidery and Needle work
3904	Typography
3905	Radio Engineering and Servicing
3906	Junior Chemical Technology
3907	Plastic Technology
3908	Preparation of handmade paper
3909	Preparation of coir articles
3910	Cane and bamboo work
3911	Fisheries
3912	Clay Modelling leading to pottery
3913	Wool work
3914	Textile Technology Weaving(power)
3915	Textile Technology with Dyeing, Bleaching and Engineering
3916	Diesel Mechanic Course
3917	Photography
3918	Electronics
3919	Puppetry
3920	Computer Application
3951	Computer Literacy Programme
3952	Environment Education
3953	Information and Communication Technology

<b>HSSC list of Subjects</b>	
<b>SubjectCode</b>	<b>SubjectName</b>
4072	Automobile
4073	IT/ITES
4074	Health Care
4075	Retail
4076	Travel & Tourism
4077	Travel & Tourism (Hospitality)
4078	Beauty & Wellness
4079	Apparel
4080	Construction
4081	Agriculture
4082	Physical Education
4083	Media & Entertainment
4084	Banking Financial Services & Insurance
4085	Telecommunication
4086	Logistics Management
4087	Tourism and Hospitality( Customer Service Executive)
4088	Agriculture ( Floriculture Open Cultivation)
4089	Agriculture(Gardener)
4156	Harmonium (Hindustani Classical Music )
4157	Vocal (Indian Clasical Music)
4201	English Communication Skills
4202	General Foundation Course
4203	English Communication Skills (CWSN)
4204	General Foundation Course (CWSN)
4211	Office Procedure & Practice
4212	Computer Fundamentals
4213	Stenography (Voc)
4214	Accounting II
4215	Office Procedure & Prac.

4216	Office Administration
4217	Business Administration
4221	Cost Accounting & Taxation
4222	Principles & Practice of Auditing
4223	Computer Application in Business
4224	Accounting II
4225	Accountancy
4231	Life Insurance
4232	General Insurance
4233	Computer Application
4234	Computer Application (CWSN)
4235	Insurance II
4236	Banking II
4241	Industrial Law
4242	Marketing
4243	Computer Application
4244	Functional Management
4245	Industrial Administration
4251	Marketing & Management II
4252	Business Communication and Advertising
4253	Computer Application
4254	Marketing Management
4261	Commercial Clothing
4262	Advanced Apparel Designing Decoration
4263	Fashion Marketing & Unit Management
4264	Dyeing and printing
4265	Fibre to Fabric & Fashion Marketing
4266	Apparel Designing & Decoration
4267	Clothing Construction
4268	Fashion Designing and Making
4271	Food Production
4272	Food & Beverage Service

4273	Hygiene
4274	Accomodation Operation
4275	Bakery (C.R.M.)
4281	Advanced Bakery
4282	Advanced Confectionery
4283	Food Costing & Accounting
4284	Bakery
4285	Confectionary
4286	Food Science & Costing
4291	Chemistry (Voc)
4292	Biology (Voc)
4293	Floriculture & Landscaping
4294	Commercial Crops
4295	Vegetables Floriculture & Landscaping
4301	Landscaping
4302	Commercial Floriculture
4311	Mathematics (Voc)
4312	Data Base Management System
4313	Computer Software Package
4314	Computer Commercial Application& Networking
4315	Computer Organization and Operating System
4316	Computer Software Application
4317	Web Technology
4318	Computer Org & Operating System (CWSN)
4319	Computer Software Application (CWSN)
4320	Web Technology (CWSN)
4321	Applied Mechanics
4322	Automobile EngineeringII
4323	Auto - Transmission
4324	Auto-Servicing Workshop Management & Vehicle Rules
4331	Digital Electronics & Computers
4332	Electronic Material & Workshop Practice

4333	Applied and Consumer Electronics
4334	Industrial Electronics & Instrumentation
4341	Electronic and Electrical Measurements
4342	Domestic and Consumer Appliances
4351	Travel Agency Operation
4352	Air Fares & Ticketing
4353	Travel Formalities & Services
4354	Hospitality & Transport
4355	Travel Agency Operations & Ticketing
4356	Introduction to Hospitality Industry
4357	Travel Formalities
4361	Fundamentals of Nursing - II
4362	Community Health Nursing - II
4363	Maternity and Child Health - II
4364	Psychology, Mental Hyg. Mental Diseases & Soc.
4371	Auto Servicing & Garage Management
4372	Auto Electricals
4383	Pomology
4384	Olericulture
4385	Floriculture
4386	Gardening & Landscaping
4411	English I
4412	Marathi I
4413	Urdu I
4414	English Voc
4415	KONKANI I
4416	English I (CWSN)
4421	English II
4422	Konkani II
4423	Marathi II
4424	Hindi II

4425	Urdu II
4426	Sanskrit II
4427	French II
4428	Portuguese II
4429	German II
4430	Kannada II
4431	Art & Painting
4432	Marathi Language II (CWSN)
4433	Hindi Language II (CWSN)
4501	History
4502	Philosophy
4503	Music
4504	Cookery
4505	Painting
4551	Geography
4552	Logic
4553	Political Science
4554	Sociology
4555	Sociology(CWSN)
4556	Political Science(CWSN)
4557	Geography -CWSN
4558	History -CWSN
4559	Co-operation(CWSN)
4601	Banking
4604	Stenography
4605	Accountancy
4606	Mathematics & Statistics
4651	Co-operation
4652	Economics
4654	Secretarial Practice

4655	Business Studies
4701	Auto Electrical (G)
4702	Physics
4703	Chemistry
4704	Biology
4705	Computer Science
4706	Geology
4752	Psychology
4754	Mathematics
4755	Psychology (CWSN)
5656	Economics (CWSN)
5657	Secretarial Practice (CWSN)
<b>School Assessment Subjects ( SAS )</b>	
6801	Computer Awareness
6802	Health Education,Physical Education & sports
6803	Information and Communication Technology
6821	Youth Red Cross
6822	National Service Scheme
6823	National Cadet Corps
6831	Environment Education
6999	On The Job Training