

Price: Rs. 30/-

GOA BOARD OF SECONDARY & HIGHER SECONDARY EDUCATION
ALTO BETIM.

Form of application for ITI students of Goa State for enrolment as a private candidate to appear for SSC/HSSC examination for Equivalence Certificate.

THIS FORM TO BE COLLECTED BY 31ST JULY FROM THIS OFFICE

(To be filled in by the candidate in own handwriting)
(Before making entries, the instructions may be referred)

To,
The Secretary,
Goa Board of Secondary &
Higher Secondary Education
Alto-Betim, Goa.

Affix here front-
view Photograph
of applicant
duly
attested by the
HEAD OF ITI

Sir/Madam

I. I hereby apply for enrolment as a private candidate to appear for SSC/HSSC examination March/June 20 _____ for Equivalence Certificate.

The necessary particulars in this respect are as detailed below.

(1) Name in full, in BLOCK letters beginning with surname

(Surname)

(First name)

(Father's/Husband's Name/Second name)

Full residential address-

Contact Telephone number : _____

(2) Date of Birth according to Christian era-

(a) In figures-_____

(b) In words-_____

Age in years : _____

(3) Recognized ITI attended by the candidate,

(a) Name of the ITI : _____

(b) Full Postal address of the ITI : _____

(4) Date of leaving ITI _____

II. I hereby declare that-

- (1) The information given above is correct and true to the best of my knowledge.
- (2) All the above details have been filled in by me in my own handwriting and they are as per the original documents submitted along with the application form.
- (3) I have not been debarred from appearing at my examination of any Board/Statutory Body / University in India.

OR

- (3) I was debarred by the _____ Board / Statutory Body / University till 20 _____ (year)

- (4) I shall select only the Languages i.e. (a) Language -I (b) Language -II/ Language -III, as prescribed by the Goa Board in this Category at the SSC/ HSSC Examination as isolated subjects for vertical mobility.

SSC

- 1) Language -I ----- i.e. English/Marathi/Urdu
- 2) Language -II ----- i.e. Hindi/English/Konkani/Marathi/Urdu/
Sanskrit/Kannada/Arabic/French/Portuguese.

HSSC

- 1) English Language -I/Marathi Language I
- 2) English Language -II/Urdu/French/Konkani/Sanskrit/Marathi/Hindi.

- (5) I have read the instructions given with this application form, carefully and I shall abide by these instructions and by the rules of Goa Board of Secondary Education,
- (6) If, in respect of my application, any further inquiry is found necessary with the authorities concerned and if the inquiry is not completed in good time, I understand that I shall have to renew my application for the next/following examination.

III. I am enclosing herewith the following documents :

- (1) Eligibility Certificate from Directorate of Skill Development and Entrepreneurship Panaji Goa.
- (2) Original school Leaving Certificate issued by the ITI countersigned by the Directorate of Skill Development and Entrepreneurship Panaji Goa.
- (3) Declaration duly attested, in case, the Applicant's present name is different from that in the leaving Certificate.
- (4) Certificate pertaining to apprentice training or certified employment (minimum one year) after completion of the ITI Course in State of Goa, Countersigned by the Directorate of Skill Development and Entrepreneurship Panaji Goa.

Yours faithfully,

Place: _____

Date: _____

Signature of the candidate

Eligibility Certificate in respect of completion of ITI Course

(To be issued by Directorate of Skill Development and Entrepreneurship, Panaji Goa. where the application has completed the course.)

This is to certify that Mast/Miss/Shri./Smt. _____ has completed the _____ Course of _____ year(s) duration in ITI in State of Goa after completion of Std. VIII/X

* (The said candidate has also completed one year apprentice training/certified employment after completion of the Course). _____ at _____

_____ (Name & Address of ITI in the year _____

* Strike out if not applicable

Date: _____

Stamp

Signature of Directorate of
Skill Development and Entrepreneurship,
Panaji Goa.

*** APPRENTICE TRAINING / CERTIFIED EMPLOYMENT**

Date : _____

Signature of AAA /Employer

Place : _____

COUNTER SIGNED BY

Date : _____

Seal of DSDE

Directorate of Skill Development
& Entrepreneurship Panaji - Goa

Place : _____

* Strike out if not applicable.

FOR OFFICE USE ONLY

Observation:

1. Residence certificate has been produced and it covers / does not cover the period of three years.
2. The Candidate has completed ITI in State of Goa and Original ITI leaving Certificate has been produced.
3. The candidate is / is not undergoing rustication imposed by any Statutory Board of examination or University in India or any other examination authority.
4. Necessary fees have been paid.
5. The following matters need to be complied with :
 - (1) _____
 - (2) _____
 - (3) _____
6. Since all the requirements are satisfied / not satisfied, he/she is eligible / not eligible for enrolment as a private candidate for SSC / HSSC examination under vertical mobility/equivalency.

For approval

Clerk I/C

O.S.

Asstt. Secretary

Secretary

**TO BE RETAINED BY THE APPLICANT
INSTRUCTIONS FOR ENROLMENT AS A PRIVATE CANDIDATE FOR
SSC/HSSC EXAMINATION FOR EQUIVALENCE**

1. Eligibility of Private Candidate for SSC/HSSC Examination:

(a) Private Candidate under ITI category for SSC :

A Candidate after passing Class VIII has completed an ITI course of 2 years duration from recognized centre and passed NCVT/SCVT Examination with prescribed syllabus is eligible to enrol as a private candidate

A Candidate after passing Class VIII has completed a recognized ITI course of one year duration and completed one year apprenticeship training or certified employment is eligible to enrol as a private candidate

(b) Private Candidate under ITI category for HSSC :

A Candidate after passing Class X has completed an ITI course of 2 years duration from recognized centre and passed NCVT/SCVT Examination with prescribed syllabus is eligible to enrol as a private candidate

A Candidate after passing Class X has completed a recognized ITI course of one year duration and completed one year apprenticeship training or certified employment is eligible to enrol as a private candidate.

2. The application form for enrolment as a private candidate for SSC/HSSC Examination for Equivalence Certificate shall be filled in by the candidate in his/her own handwriting.
3. The application duly completed in all respects shall be submitted with requisite enclosures and payment to the office of the Board within the prescribed dates.
4. The following enclosures shall be attached to each application : -
 - (a) The original Leaving Certificate of the recognized ITI last attended,
 - (b) Certificate signed by the Director, Directorate of Skill Development and Entrepreneurship, Panaji Goa stating that the applicant has performed the Course prescribed for the said ITI shall be submitted with the application form for admission to SSC/HSSC Examination (draft of certificate enclosed)

ENROLMENT FEES

4. The Fees prescribed for enrolment is as given below :

(a) Enrolment fees : **Rs. 350/-**

(b) Scrutiny fees : **Rs. 100/-**

The last date of receipt of application forms for enrolment in the office of Goa Board shall be **15th SEPTEMBER**

(c) Time barred additional fees : Rs. 20/- per day till **10th OCTOBER**

The Enrolment fees shall be paid by the candidate only once. i.e. during enrolment as private candidate.

Applications received after the prescribed dates shall not be accepted unless permitted by Chairman and with additional fees.

6. Incomplete applications in any respect shall not be accepted.
7. The applications shall forward the application by the due date together with the required documents in ORIGINAL with attested copies thereof and necessary fees.
8. The Enrolment Certificate for March Examination may be collected from the office of the Board by the 5th November along with the original documents except 4 (b)
9. On scrutiny of each application , if the candidate is found ineligible to appear as a private candidate for the SSC/HSSC Examination under this category or if the application is found to be incomplete in any respect, the enrolment fees paid shall be refunded to the candidate as per rules.
10. The applicant should approach the office of the Goa Board for any other information regarding syllabi, text-books, examinations, etc. pertaining to languages offered.
11. Domicile Certificate from the Magistrate that he/she has been a resident of the State for a period of not less than three years.
12. The applicant shall retain these instructions with him/her while submitting the application for enrolment as a private candidate for SSC.HSSC Examination for Equivalence Certificate.
13. A person who has pursued his/ her studies and fulfilling above conditions shall apply to the Board in specified form along with specified fees and relevant documents to enrol himself / herself as a private candidate for this specified category.
14. The application shall state in writing that he / she is not undergoing rustication imposed by any statutory Board of examination or University in India or any examination authority at the time of submission of application for enrolment
15. An enrolment certificate shall be issued by the Board to a person eligible to appear for SSC/ HSSC as private candidate under Equivalency category.
16. The person who has been enrolled as a private candidate for SSC/HSSC examination shall apply for admission to the said examination in specified form along with the required documents and the fees specified by the Board as per calling of Application Forms for SSC/HSSC and Final Time Table issued by this Office will be on website of Goa Board may be referred.

Hall Tickets may be collected from this Office by January END.

17. The private candidates shall not be eligible for award of prizes or scholarships.
18. Refund of enrolment fees of private candidates :-
A refund of 50% of an amount of enrolment fees paid along with the application for enrolment shall be given to the candidates if the enrolment is rejected on genuine grounds by the Board.