

GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION

(A Corporate statutory Body Constituted by an Act of the State Legislature)

ALTO BETIM, BARDEZ-GOA, 403 521.



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Circular No: **51**

GBSHSE/I.T./Bye-Brd-Ele-2017-2021/

Date:24/09/2020

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To,

The Heads of all recognized
Secondary Institutions
Under the jurisdiction of this Board

Sub: Preparation of List of Voters for Election of members of the Board for the term 2017-2021 in class 'B' Category V only for Designated area: Ponda/Sanguem/Dharbandoda and Quepem/Canacona.

Sir/Madam,

In pursuance of the provisions of section 12 and 13 of the Goa Secondary & Higher Secondary Board (Amendments) Act 1996 (to the Principal Act 1975) the election of the Members of the Board under section 12 (1) Class B (v) of the said Act and for the tenure 2017-2021 are proposed to be held in November 2020.

The procedure of the election will be as laid down by Goa, Daman, Diu Secondary & Higher Secondary Education Board Members Election Procedure Rules, 1979 published in the Official Gazette No.47 series I dated 21/02/1980.

In view of the conduct of said election this Board has to prepare list of voters viz (i) Headmasters/Headmistress of Secondary Schools for the above mentioned Designated Area only.

In order to enable this office to take up this work, you are hereby requested to kindly extend your co-operation by way of complying the following action 1.

Action 1

Please supply the information about the Headmaster/Headmistress of your Institution as on **15th October 2020** in the proforma enclosed herewith (Appendix A)

While taking action 1, the following may be carefully noted.

The Headmaster/Headmistress of a Secondary School is the person in-charge of the academic administration of Secondary School and such appointments are approved by the Directorate of Education.

While furnishing the data about the Headmaster/Headmistress of your institution, the names of the persons falling within the above mentioned categories only, should be included in the list.

It is requested that the list in appendix A should be invariably forwarded so as to reach this office latest by **15th October 2020**

Your co-operation in this matter by way of prompt action is solicited.


Ramkrishna Samant
Chairman

Encl: 1. Appendix A

APPENDIX - A

List of Secondary Headmaster/Headmistress of :-

1. Index No. of the School : _____

2. Name of the Secondary School: _____

3. Full Address: _____

Category	Sr. No.	Name in Full Block - Letter			Sex M / F	Age in completed years
		Surname	First Name	Father's/ Second/ other part of name		
*Head of Secondary School						

Certified that the names included in the above list are strictly in accordance to the instructions in the Circular No. 51 GBSHSE/IT/BRD-ELE-2017-2021 dated 24/09/2020
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(Signature of Headmaster/Headmistress)

Dated:

Seal of the School.