



Goa Board of Secondary & Higher Secondary Education
(A Corporate Statutory Body Constituted by an Act of the State Legislature)
ALTO BETIM – GOA 403 521

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GBSHSE/EXAM/SSC/ 2012-13/

CIRCULAR NO. 55

Date:- 12/12/2012.

To,
The Heads of all recognised
Secondary Schools under the
jurisdiction of this Board.

Sub: Requisition of Memorandum Of Understanding in absence of infrastructure and teaching facilities for Pre-Vocational subjects.

Sir/Madam,

1. As you may be aware that this Board has implemented Scheme of subjects under Secondary School Certificate Examination (SSC) (Pre-Vocational) examination for Std. IX & X (copy is enclosed for perusal). The Scheme allows to opt for one pre-vocational subject as mentioned in Group 'C' in place of one of the subject under Group 'B' 2.
2. As a teething problem some schools do not have adequate infrastructure or facilities for practical work/teaching faculty for its implementation.
3. The objectives of introduction of pre-vocational subjects is for
 - i) Students to choose option for subjects like Mathematics, Science or Social Science as they cannot cope up with these subjects.
 - ii) Introduction to develop career in vocational stream in Food Production/Electrical/ Agriculture.
 - iii) Students With Specific Learning Disabilities.
4. The schools with inadequate infrastructure/facilities for implementation of the said scheme are hereby instructed to enter into MOU (Memorandum of Understanding). The MOU should be entered with any other schools already having required facilities and is recognised by this Board.
5. The change of subjects shall be allowed to desiring regular students either from the second term of Std. IX or by 31st July of that particular academic year when the candidate appears for SSCE March/April Examination.

The contents of this Circular may be brought to the notice of all concerned and may be acknowledge by return of post.


(Bhagirath G. Shetye)
Secretary

Encl: 1) Format of M.O.U.
2) Scheme of subject under Pre-Vocational

Copy to:

1. All the members of the Board.
2. The Director of Education, Directorate of Education, Porvorim.
3. All Deputy Directors of Education, North/South/Central Educational Zones at
Mapusa/Margao/Panaji.
4. All section Heads of this Office.
5. Office file

The draft of Memorandum of Understanding is as under :

Memorandum of Understanding

This agreement is made at _____ on _____ day of _____ of the year _____ between the Headmaster/ Headmistress/Principal of _____

AND

Headmaster/ Headmistress/Principal of _____

WHEREAS, Goa Board of Secondary & Higher Secondary Education has directed to obtain an understanding between those recognised schools who lack necessary infrastructure facilities to teach certain subjects and conduct regular internal tests and examinations,

AND WHEREAS, for this purpose the school has engaged the services of Smt./Shri _____ (Designation) _____ of _____

AND WHEREAS, the Headmaster/ Headmistress/Principal of _____ has agreed to render such services through their teacher to teach and conduct classes and regular internal tests and examinations.

NOW, THEREFORE, the institutions agree that :

1. In consideration of conduct of classes, internal tests, examinations the Headmaster / Headmistress/Principal of _____ shall provide to the Headmaster/ Headmistress/Principal of _____ well in advance
 - (i) A list of students enrolled in Std. _____ during the academic year _____ opting _____ as subject.
 - (ii) A copy of Time-Table of each test/exam to be conducted by the institution.
2. Requisition form of question papers and arrangement to procure the same under strict confidentiality.
3. Sealed packets of answerbooks for assessment and arrangement to receive the assessed answerbooks in sealed packets list wise/exam wise alongwith the required mark list.
4. Under no circumstances there shall be any delay in submission of marks in any of the stages.
5. The financial implications for all purpose involving the above exercise shall be borne by the institution requiring the services.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date first above written.

Smt./Shri. _____

Smt./Shri. _____

Headmaster/ Headmistress /Principal

Headmaster/ Headmistress /Principal

Witness

(1) _____

(2) _____

Witness

(1) _____

(2) _____

GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION

SCHEME OF SUBJECTS UNDER S.S.C. (PRE-VOCATIONAL) FOR STD.IX & X.

- (I) Scheme of subjects under S.S.C. (Pre-Vocational) Examination.
The students shall offer the following subjects under Group A, B, C and D
- (II) Subjects under Group A, B, C and D

Group A

Marks

English F.L.

1 x 100 = 100

Group B

One S.L. Compulsory & any one T.L. from 1. below and any two subjects from 2. below

1. Languages

2. Subjects

- (a) Hindi S.L.
(b) Marathi T.L.
(c) Konkani T.L.
(d) Sanskrit T.L.
(e) Urdu T.L.
(f) French T.L.
(g) Portuguese T.L.

- (a) Maths
(b) Science
(c) Social Science

4 x 100 = 400

Group C

From the following any one pre-vocational subject from ^{below} ~~any one~~ Groups

Electrical Group

Home Science Group

Agriculture Group

1. Domestic Wiring
2. Domestic Electrical Appliances
3. Electronics

1. Cookery
2. Garment Cutting and Sewing
3. Garment Designing and Decoration
4. Food Processing
5. Bakery

1. Horticulture
2. Floriculture
3. Vegetable Cultivation

Total for A, B, and C = 600

Cont...2

Allotment of marks for pre-Vocational subjects

Paper I Theory 40 Marks

Paper II Practical 40 Marks

Year work 20 Marks

“The number of periods for the Pre-Vocational would be 6 for Practical and 3 for Theory irrespective of the option exercised by the student from Group B”.

The following marking scheme should be followed for Pre-Vocational Courses

	1 st Mid Term	1 st Term	2 nd Mid Term	2 nd Term	Total	Average
Theory	20	40	20	40	120	120/3=40
Practical	20	40	20	40	120	120/3=40
Year's work		20		20	40	40/2=20

Total marks = 100

The year's work could be split as per the following weightage

1. Punctuality 1 mark
2. Neatness 1 mark
3. Content 3 marks
4. Innovation 2 marks
5. Lab Performance 8 marks
6. Assignment/Project 5 marks

20 Marks

Note: At least one project of a working model would have to be compulsorily done in the X std. In at least one pre-Vocational subject as part of the year's work.

Group D

(School Assessment Subjects)

One subject each under (1), and (2) below:

(1) Health Education, Physical Education and Sports

(2) Any one of the following

- (a) National Cadet Corps
- (b) Junior Red Cross
- (c) Scouts (For boys)/Guides (For girls)
- (d) Social Service

Students opting for Pre-Vocational courses should be exempted from **Work Education**

(3) Computer Literacy Programme (CLP)

(4) Environmental Education

Period allocation per week

Group A

Language I }

Language II } 3 X 6 = 18

Language III }

Group B

Two subject } 2 X 8 = 16

Group C

1 subject } 1 X 10 = 10

Pre-Vocational

Group D'

Physical Education } 2 X 2 = 4

NCC etc.

	48
Computer Education	1
Environmental Education	1
	<hr/> 50

- Note:
1. There shall be minimum eight periods per day for six days of a week.
 2. Under Pre-Vocational subjects strength of the students should be minimum 15 and maximum 20.
 3. Teaching Staff & Salary as per provision of Education Department for Pre-Vocational at Secondary Stage.
 4. Infrastructure: Nearby Vocational Higher Secondary School and I.T.I. can be used as a Centre. Institute can establish own infrastructure as per the provision in the scheme.
 5. Selection of the School: At most two or three Schools in each Taluka
6. Vertical mobility :-
- i) Students should be told that if they would like to opt for Technical Vocational/Diploma Course after the S.S.C. level the students would have to opt for English, Mathematics and Science.
 - ii) Students can continue Arts and Vocational at + 2 Level
 - iii) For Home Science must opt English and Science subjects
 - iv) Students can join I.T.I. also
 - v) For XI Commerce, students must opt English and Mathematics subjects
 - vi) For XI Science, students must opt Mathematics and Science subjects.
 - vii) The committee recommended that the options available after the pre-vocational courses should be prominently displayed on the notice Board of the Institution
7. Stage of implementation these options should be provided for the students of IX and X level only. Upto Std.VIII such options will not be provided.

N.B. All the other subjects and School Assessment subjects and the number of periods should remain the same for the students opting for the Pre-Vocational Courses as those of the other General Course student, except Work Education.

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