

Goa Board of Secondary and Higher Secondary Education

(A Corporate Statutory Body Constituted by an Act of the State Legislature)

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GBSHSE/EXAM/HSSC/SSC/2009-10

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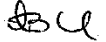
To,

The Heads of all recognized
Secondary and Higher Secondary Schools
under the jurisdiction of this Board.

Sir/Madam,

Please find enclosed alongwith at Annexure - I and Annexure - II respectively, Schedule of Punishment and Penalty to the functionaries for lapses noticed during conduct of Public examination while discharging duties/sending the information to this Office. This shall be implemented from SSC/HSSC Examination of March 2010.

The contents of this Circular be brought to the notice of all concerned. The receipt of the same may please be acknowledged.



(Shri D. R. Bhagat)
Secretary

Copy forwarded with compliments to:

1. All the members of the Goa Board.
2. The Director of Education, Panaji.
3. All Assistant Directors of Education/Dy. Education Officers, North/South/Central Educational Zone at Mapusa/Margao/Panaji.
4. The Director of S.C.E.R.T., Porvorim, Bardez Goa.
5. All Heads of Section of this Board's office.
6. Guard file.

Annexure - I

SCHEDULE OF PUNISHMENTS

Schedule of punishments for using unfair means during the S.S.C./H.S.S.C. Examination.

Sr.No.	Nature of offence	Punishment
Part I – Discovered by the Examiners and/or Moderators, Scrutinizers, during assessment of answer books.		
1.	Making an appeal to the Examiner in the answerbook either signed or unsigned without revealing name or address	Warning
2. (A)	Writing irrelevant and/or absurd matter in the answerbook	- do -
2. (B)	Writing invocation/prayer/appeal to deities.	- do -
2. (C)	Use of other than blue ink/blue ball point pen for writing the answers	- do -
2. (D)	Use of black (lead) pencil for writing answers other than figures, diagrams, graph and rough work.	- do -
2. (E)	Revealing identity by not sticking hollowcraft sticker	- do -
3. (A)	Making an appeal to the Examiner revealing both one's name and address.	Cancellation of the result in that subject
3. (B)	Revealing the seat number on the answer book by the candidate in a place other than specified.	Cancellation of the result in that subject
3. (C)	Revealing candidate's identity in any form in one or more pages of the main answerbook or the supplement.	Cancellation of the result in that subject
4.	Writing provocative or abusive or threatening language in the answerbook.	Cancellation of the result and debarring upto two more Examinations.
5. (A)	Attaching currency note or notes to the answerbook or books without any remarks.	Forfeiture of the entire amount found in the answerbook or books, cancellation of the result and debarring for one more examination.

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| 5. (B) | Attaching currency note or notes to the answerbook or books with remarks. | Forfeiture of the entire amount found in the answerbook or books, cancellation of the result and debarring upto two more examinations. |
| 6. | Removing Barcode sticker/making stray mark on Barcode. | Cancellation of the result |

Part II – Discovered by the Block Supervisors, Dy. Conductors and/or Conductors or Vigilance Committee Members during the Examination.

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| 7. (A) | Bringing the calculators in any form (except where permitted in the question papers), mini computer, mobile phones, digital diary, recorder, wireless or any other electronic gadgets in the examination hall. | Confiscation of the instrument which should be handed over to Board. Candidate to be warned. The fine for bringing the gadgets in the examination hall shall be Rs. 500/- for calculators & Rs. 1000/- for other gadgets. The offence will be considered equivalent to copying and be processed under malpractice cases. |
| 7. (B) | Communicating or talking with another candidate. | Immediate expulsion from the Examination hall after obtaining the say in writing with signature, cancellation of the result and debarring for one more examination the active candidate. |
| 8. | Bringing and possessing manuscripts, notes, notebooks, guide-books, textbooks, maps etc. in the Examination Hall during the Examination, even if no use of any of the said material was found to have been made. | Immediate expulsion from the Examination Hall, after obtaining the say in writing, cancellation of the result and debarring upto two more examinations. |
| 9. | Passing on to another candidate a slip or slips of paper of an answer book or supplement or exchanging slips of paper, answer books or supplements | Immediate expulsion from the Examination Hall, after obtaining the say in writing, cancellation of the result and debarring upto three more examinations of all the candidates involved. |

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| 10. | Deliberate free copying between two or more candidates or using any other unfair means at the examination. | Immediate expulsion from the Examination Hall, after obtaining the say in writing, cancellation of the result and debarring upto four more examinations of all the candidates involved. |
| 11. | Smuggling into the Examination Hall from outside an answer book or books or supplements or slip or slips of paper with answer written in them. | Immediate expulsion from the examination hall, after obtaining the say in writing, cancellation of the result and debarring upto five more examinations. |
| 12. | Impersonation detected at the Examination and confessed both by the impersonator and the candidate. | Immediate expulsion from the examination hall, after obtaining the say in writing, cancellation of the result and debarring upto six more examinations of the candidate as well as the impersonator if the latter also happens to be a candidate at the examination at which the impersonation was detected. |
| 13. (A) | Impersonation detected at the Examination but not confessed by the candidate and the impersonator, but proved, to the satisfaction of the Board, after holding an inquiry, to have taken place. | Cancellation of the result and debarring up to eight more Examinations of the candidate as well as the impersonator if the latter also happens to be a candidate at the same examination at which the impersonation was detected. |
| 13. (B) | Running away from the Examination hall with the answer book/running away from the exam hall after being caught red handed for resorting to unfair means. | Same as 13 (A) applicable to the candidate. |
| 13 (C) | Not submitting part of answerbook or supplement/s and/or removing of pages.
In case the candidate refuses to submit a say in writing, the fact shall be noted duly by the supervisor and another supervisor. | No compensation of marks (even if the cases are detected during the process of verification). |

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| 14. | Deliberate non co-operation of a candidate with the authorities appointed by the Board for smooth conduct of examination/aggressive behaviour/ threatening the authorities/assaulting the authorities/damaging the properties of the centre. | Immediate expulsion from the examination hall, cancellation of the result and debarring upto five more examinations. |
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Part III – Discovered after the Examination by the office

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| 15. | Impersonation detected after the examination and confessed both by the candidate and the impersonator. | Cancellation of the result and debarring upto six examinations of both the candidate as well as the impersonator, if the latter also happens to be a candidate at the same examination at which the impersonation was detected. |
| 16. | Impersonation detected after the examination but not confessed by the candidate and the impersonator, but proved to the satisfaction of the Board, after holding an inquiry to have taken place. | Cancellation of the result and debarring upto eight more examinations of both the candidate as well as the impersonator, if the latter also happens to be a candidate at the same examination at which the impersonation was detected. |

Part IV -- Discovered after the declaration of the result

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| 17. | Tampering with the Secondary /Higher Secondary School Certificate and/or statement of marks or their copies either by himself or with the help of others for obtaining a job or entrance to an educational institution, after holding an inquiry. | Restoration of the correct original result and debarring the candidate upto six more examinations. |
| 18. | Tampering with seat number/numbers of other candidate/s and/or deliberately entering wrong seat number/s on one's own answer book. | Withdrawal of original statement of marks issued to the candidate and cancellation of result and debarring the candidate upto six more examinations. |
| 19. | Accessing the answer book/s after the declaration of the result and tampering with answer book/s. | Cancellation of result and debarring upto six more examinations. |

NOTE 1 : In all cases of impersonation in an Examination, if the impersonator happens to be a prospective S.S.C./H.S.S.C. candidate, he/she will be debarred from appearing for the S.S.C./H.S.S.C. Examination upto eight more examinations as the case may be from the due date, at which he/she could have otherwise appeared in his/her own right.

NOTE 2: In case of impersonation where the impersonator happens to be an outsider, the School/University authorities or the employer, as the case may be, shall be informed of the offence committed by the impersonator for their information and for an action at their end, if any.

NOTE 3: If a candidate committing a malpractice included in any one or more clauses falling in Part II of the schedule of punishment when runs away with the answer book or when caught red-handed for unfair means runs away from the examination hall at once, or refuses to give his/her say in writing when asked to do so, the block supervisor concerned will report to the Dy. Conductor who will in turn report to the Conductor accordingly with a written statement along with statement from two students sitting near the candidate committing the malpractice and in such case, the candidate will be liable to the punishment provided in item 13(B) under which the malpractice committed by him/her falls without further inquiry.

NOTE 4: Any other matter which is not included in the schedule of punishment and contravenes to the Board's norms/Rules/Circulars, action deemed fit, shall be taken in all such cases referred to the Sub-Committee deciding Malpractice cases.

Annexure - II

SCHEDULE OF PENALTIES TO FUNCTIONARIES FOR ERRORS COMMITTED DURING EXAMINATION

Recommendations of the Sub-committee appointed to decide penalties to be levied upon functionaries for major and minor mistakes that occur and are detected during pre conduct, conduct and post conduct of examination.

Sr.No.	Nature of Error	Severity	Penalty
I.	Pre-conduct of Examination Functionary responsible : Head of the Institution: 1. Not sending required information/proforma within stipulated time 2. Sending incomplete information/proforma 3. Not sending update information as and when the need arises e.g. transfer of Teachers, resignation of Teachers, Teachers proceeding on long leave or maternity leave, Teachers proceeding on leave between February to April.		Management be informed to take necessary action against the Functionary.
II.	Mistakes detected while sending grades in School assessment subjects Functionary responsible : Head of the Institution 1. Mistakes detected while sending grades in School assessment subjects 2. Mistakes detected while sending the CE marks in Vocational subjects for the first term, second term and consolidated list.		A fine of Rs. 100/- to be recovered from the Head of the institution. The above penalty is to be applied both in case of error in marks as well as delay in sending marks. In case the marks were submitted in time to the Head of the Institution, then the responsibility of the error shall only rest with the Head of Institution.

113.

Errors detected in student's details while filling Examination form

Functionary responsible : Head of Institution

- A.**
1. Name and date of birth of candidate.
 2. Father's, Mother's and second name.
 3. Wrong entry in subject, subject code.
 4. Not submitting required photocopies or submitting photocopies without attestation.
 5. Not disclosing eligibility and/or ATKT within stipulated time.
 6. Any other mistakes noticed from time to time.

If the correct information is conveyed to the Board before generation of seat numbers.

- B.** For not conveying correct information in stipulated time
1. After generation of seat numbers and before the commencement of public examination.
 2. After commencement of public examination.

The Institution from where the candidate is appearing for the exam is responsible for the correctness of the information provided by the candidate in the exam form. Any correction also should be conveyed to the Board in the stipulated time.

Minimum fine of Rs. 100/- for the first mistake and thereafter for every additional mistake a fine of Rs. 20/- be recovered from the Head of the Institution.

15 days after receipt of seat numbers Rs. 100/- per mistake, 3 weeks after receipt of seat numbers Rs. 200/- per mistake and thereafter Rs. 200/- + Rs. 20/- per mistake for every subsequent day. Correction will not be effected by the Board until the relevant fines are paid.

IV.	<p>I. Theory Examination</p> <p>A. Paper Setting work</p> <p>Mistakes found during proof reading (i.e. after scrutiny of paper on the day of examination.) or later.</p> <ol style="list-style-type: none"> 1. Spelling error and, 2. Grammatical error Functionary responsible : Chairman of Paper setters Panel (CPSP) 3. For setting wrong question Functionary responsible : CPSP 4. Mistakes in answer key. Functionary responsible : CPSP 		<p>Spelling and grammatical errors could be either major or minor. Any error that still keeps the question comprehensible and hence answerable is a minor error. Any error that may result in change of meaning, incomprehensibility and thus renders the question ambiguous and unanswerable is a major error.</p> <p>Minor : 5% reduction in the total remuneration payable for every error.</p> <p>Major : No remuneration to be paid for that particular paper and Management of the school to be informed to take suitable action.</p> <p>Major : No remuneration to be paid for that particular paper and Management of the school to be informed to take suitable action.</p> <p>Major : No remuneration to be paid for that particular paper and Management of the school to be informed to take suitable action.</p>
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5. Question out of syllabus Functionary responsible : CPSP	Major.	No remuneration to be paid for that particular paper and Management of the school to be informed to take suitable action.
6. Deviation from approved pattern/markingscheme Functionary responsible : PS, CPSP	Major	No remuneration to be paid for that particular paper and Management of the school to be informed to take suitable action.
7. Numbering error Functionary responsible : CPSP	Minor	5% reduction in the total remuneration payable for every error.
8. Wilfully borrowing the material published in Guides or 'cram' books Functionary responsible : PS	Major	No remuneration to be paid for that particular paper and Management of the school to be informed to take suitable action.
9. Part of question not printed If Functionary responsible: CPSP	Major	No remuneration to be paid for that particular paper and Management of the school to be informed to take suitable action.
else if Printer		The matter to be placed for that particular paper before the Executive Council for suitable action required.
10. Sealing errors in question paper envelopes Functionary responsible : CPSP	Major	No remuneration to be paid for that particular paper and Management of the school to be informed to take suitable action.

<p>11. Error in translation of question paper, model answers & marking scheme etc. Functionary responsible : Translator</p>		<p><i>As in the case of spelling or grammatical errors, these errors also are to be classified as minor or major based on comprehensibility of the translation and ambiguity that may be introduced therein.</i></p>
	Minor	5% reduction in the total remuneration payable for every error.
	Major	No remuneration to be paid for that particular paper
<p>12. Any action leading to violation of secrecy during Paper setting Functionary responsible : PS or CPSP</p>		<p>1) The matter be placed before the Sub Committee on malpractices appointed by the Executive Council to fix responsibility.</p>
	Major	2) No remuneration to be paid for that particular paper and debarment from the duty for a period of 5 years.
<p>13. Any other error. Functionary responsible : PS or CPSP</p>	Major	3) The Management of the school to be informed to take suitable action.
	Minor	5% reduction in the total remuneration payable for every error.
	Major	<p>1)The matter be placed before the Sub Committee on Malpractice appointed by the Executive Council.</p> <p>2)No remuneration to be paid and debarment from the duty for 2-5 years, depending on severity of the offence.</p>

V.	<p>Practical Examination</p> <p>A. Paper Setting work Errors committed during paper setting Functionary responsible : PS, CPSP, Translator.</p> <p>B. Conduct of Examination and Submission of Marks : Mistakes committed by Internal/External Examiners detected before or after declaration of result :</p> <ol style="list-style-type: none"> 1. Error in totaling Functionary responsible: Examiner 2. Error in transferring marks Functionary responsible: Examiner 3. Entry column of mark-list found blank Functionary responsible: Examiner 4. Error in entering seat number Functionary responsible. Examiner <p>Delay in submission of Marks to the Board by the last date. Functionary responsible : Head of Institution</p>	<p>Refer I. A</p> <p><i>(In all four cases)</i></p> <p>Minor</p> <p>Major</p> <p>Major</p>	<p>Refer I. A</p> <p>10% reduction in the remuneration for every error.</p> <p>No remuneration to be paid</p> <p>Upto two weeks after the due date a fine of Rs. 100/- be recovered and thereafter a fine of Rs. 200/- + Rs. 20/- per day for every subsequent day.</p>
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VI.	<p><u>During conduct of public examination</u></p> <p>(A) Errors by Supervisor</p> <p>i) Not rectifying errors committed by candidate in entering seat number, number of supplements, etc.</p> <p>ii) Not taking cognizance and necessary action with respect to missing pages of answerbook, faulty answerbook etc.</p> <p>iii) Not reporting hollowcraft sticker not stuck by the student on the first page of the answerbook, supplement/s.</p> <p>iv) Allowing unfair means in the Examination hall</p>	Major	<p>1) The matter be placed before the Sub Committee appointed by the Executive Council to consider suitable action within the parameters prescribed under the Rules.</p> <p>2) Impose fine equivalent to the remuneration payable to the Functionary.</p>
		Major	<p>1) The matter be placed before the Sub Committee appointed by the Executive Council to consider suitable action.</p> <p>2) Impose fine equivalent to the remuneration payable to the Functionary.</p>
		Major	<p>1) The matter be placed before the Sub Committee appointed by the Executive Council to consider suitable action.</p> <p>2) Impose fine equivalent to the remuneration payable to the Functionary.</p>
		Major	<p>(1) As per schedule of punishment</p> <p>(2) As per The Goa Prevention of Malpractice at University, Board and other specified Examinations Act, 1991.</p> <p>(3) Matter to be placed before the Sub Committee appointed by the Executive Council for suitable action.</p> <p>(4) Management of the school to be informed to take suitable action.</p>

VII.	<p>During Assessment : Errors not reported during assessment period by Examiners/Moderator/Chief Moderator/Scrutinizers etc.</p> <p>A. Errors by Examiner</p> <ol style="list-style-type: none"> 1. Not reporting erasure of seat number 2. Not reporting discrepancies in number of supplements mentioned in the answer-book and those tied to main answer-book. 3. Not reporting missing pages of main answer-books. 4. Not reporting noticeable variation in handwriting. 5. Not reporting use of different colour ink. 6. Not reporting hollow craft sticker not stuck 		
		Minor	5% reduction in the total remuneration payable for every error.
		Major	No remuneration to be paid for that particular paper.
		Major	No remuneration to be paid for that particular paper.
		Major	<ol style="list-style-type: none"> 1) The matter be placed before the Malpractice Sub Committee appointed by the Executive Council for suitable action. 2) Entire remuneration to be deducted.
		Minor	5% reduction in the total remuneration payable for every error.
		Minor	<ol style="list-style-type: none"> 1) The matter be placed before the Malpractice Sub Committee appointed by the Executive Council for suitable action. 2) 5% reduction in the total remuneration payable for every error.

<p>B) Errors by Conductor/Dy. Conductor Appointment of Supervisor/s who are not eligible</p> <p>All full time Teachers Post Graduate/Graduate/Under Graduate including PT Teachers appointed by the Institution are eligible for supervision work.</p>	<p>Minor</p>	<p>Management of the school to be informed to take suitable action.</p>
<p>(C) Any other errors To be decided on case to case basis as reported by Candidate, Conductor, Observer, and Vigilance Committee members etc. and to be placed before the Sub Committee appointed by the Executive Council.</p>	<p>Major</p>	<p>(1) As per the schedule of punishment (2) As per provision of The Goa Prevention of Malpractice at University Board and other specified Examinations Act, 1991.</p>

7. Not reporting any unusual way of revealing identity (signs, prayers, requests, seat No., Name, attaching currency notes etc.)	Major	1) The matter be placed before the Sub Committee on Malpractices appointed by the Executive Council for suitable action. 2) No remuneration to be paid.
8. Not reporting similar answer given by group of candidates.	Major	1) The matter be placed before the Sub Committee on Malpractices appointed by the Executive Council for suitable action. 2) No remuneration to be paid.
9. Deviating from the agreed scheme of marking.	Major	1) The matter be placed before <u>the Special Committee.</u> (The Special Committee shall consist of all members of the Malpractice Committee and the Convener of the Board of Studies of the concerned subject.) 2) No remuneration to be paid.
10. Other mistakes of similar or serious nature.	Major	1) To be decided on case to case basis by the Sub Committee on Malpractices appointed by the Executive Council for suitable action. Wherever necessary the matter be placed before the Special Committee consisting of the Malpractice Committee and the Convener of the Board of Studies of the concerned subject. 2) No remuneration to be paid 3) Debarment from the duty upto two exams depending upon the gravity of the mistake.

<p>B. Error by Moderator</p> <p>1. Not reporting wide variation in marks (Moderator/Chief Moderator, etc.)</p>	<p>Major</p>	<p>1) To be decided on case to case basis by the Sub Committee on Malpractices appointed by the Executive Council for suitable action. Wherever necessary the matter be placed before the Special Committee consisting of the Malpractice Committee and the Convener of the Board of Studies of the concerned subject.</p> <p>2) No remuneration to be paid.</p>
<p>C. Any other grave offence committed by Examiner/Associate-Examiner/Senior Examiner/Moderator/Associate Moderator/Senior Moderator/Chief-Moderator/Scrutinizer</p>	<p>Major</p>	<p>1) To be decided on case to case basis by the Sub Committee on Malpractices appointed by the Executive Council for suitable action. Wherever necessary the matter be placed before the Special Committee consisting of the Malpractice Committee and the Convener of the Board of Studies of the concerned subject.</p> <p>2) No remuneration to be paid.</p> <p>3) Debarment from the duty upto two exams depending upon the gravity of the mistake.</p>

VIII.	<p>Teachers not reporting for Board's confidential work viz :</p> <ol style="list-style-type: none"> 1. Paper-setting 2. Internal/External Examiners for practical 3. Assessment 4. Supervision 5. Any other Board's confidential work <p>If the person responsible for dereliction of the duty is :</p> <p>Teacher : (No valid reason to refuse the work as per the norms laid down by the Board)</p> <p>Head of Institution : (Does not relieve the Teacher for the Board duty without valid reason as per the norms laid down by the Board)</p>	Major	<p>1) As per provision of The Goa Prevention of Malpractice at University, Board and other specified Examinations Act, 1991.</p> <p>2) To refer to the Sub Committee appointed by the Executive Council for suitable action.</p> <p>3) Management be informed to take suitable action against the Functionary.</p>
		Major	<p>1) To refer to the Sub Committee appointed by the Executive Council on Malpractices, for suitable action.</p> <p>2) Management be informed to take suitable action against the Functionary.</p>

IX.	After declaration of results/Verification process:		
	1. Part of answers not assessed.	Major	1) To be decided on case to case basis by the Sub Committee on Malpractices appointed by the Executive Council for suitable action. Wherever necessary the matter be placed before the Special Committee consisting of the Malpractice Committee and the Convener of the Board of Studies of the concerned subject. 2) No remuneration to be paid in that particular paper. 3) Warning be issued to the Functionary through the Management
	2. Totaling Mistakes	Major	1) No remuneration to be paid in that particular paper. 2) Warning be issued to the Functionary through the Management
	3. Transferring mistakes.	Major	1) No remuneration to be paid in that particular paper. 2) Warning be issued to the Functionary through the Management
	4. Correct answers marked wrong.	Major	1) No remuneration to be paid in that particular paper. 2) Warning be issued to the Functionary through the Management
	5. Question assessed but not allotted marks.	Major	1) No remuneration to be paid in that particular paper. 2) Warning be issued to the Functionary through the Management

6. Complete answer not assessed	Major	No remuneration to be paid and debarment from the duty for two exams.
7. Examiners allotting marks beyond margin	Minor	Deduct 5% of the remuneration payable in respect of the concerned paper.
8. Drawing columns between answers for allotting marks.	Minor	Deduct 5% of the remuneration payable in respect of the concerned paper.
9. Not using proper references like triangle, encircling and found cancelled, not for assessment at relevant places.	Minor	Deduct 5% of the remuneration payable in respect of the concerned paper.
10. If some unauthorized alterations are detected in the answer-book.	Major	1) To be decided on case to case basis by the Sub Committee on Malpractices appointed by the Executive Council for suitable action. Wherever necessary the matter be placed before the Special Committee consisting of the Malpractice Committee and the Convener of the Board of Studies of the concerned subject. 2) No remuneration to be paid. 3) In addition, impose penalty as per Schedule of Punishment and as per Prevention of Malpractice Act 1991. 4) Management of the School to be informed to take suitable action.
11. After Verification: Change in marks but no change in final Result	Major	1) No remuneration to be paid. 2) Warning be issued to the Functionary through the Management
Change in marks and change in final result	Major	1) No remuneration to be paid. 2) Warning be issued to the Functionary through the Management

<p>12. Any other/miscellaneous discrepancy noticed from time to time.</p> <p>Functionaries responsible : Examiner, Moderator, Chief Moderator, Scrutinizer</p>	<p>Major</p> <p>Minor</p>	<p>1) No remuneration to be paid . 2) Warning be issued to the Functionary through the Management.</p> <p>1) 5% reduction in the total remuneration payable for every error. 2) Warning be issued to the Functionary through the Management.</p> <p><i>The above penalties are to be applied to the Examiner. In case the error has gone undetected after moderation and scrutiny of the answer-book/Marks sheet by other functionaries the same penalties shall also be applied to the other functionaries responsible.</i></p>
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- N.B. :
- 1) The column " Severity" Major means CHANGE IN FINAL RESULT and Minor means NO CHANGE IN FINAL RESULT.
 - 2) The Board should ensure that two weeks clear notice is given to the Institutions to provide data, information, grades, etc.
 - 3) All Malpractice cases entailing major or minor punishments covered in the above Schedule of Punishments will be referred to (i) the Sub Committee on Malpractices constituted by the Executive Council or (ii) the Special Committee mentioned above in the Schedule of Punishments, as the case may be.
 - 4) The receipt issued by the Board for collecting fine from the Functionaries should clearly indicate that the amount collected is towards the fine imposed by the Board upon the Functionary.
 - 5) i) For lapses in paper setting work the cases shall be invariably referred to the Special Committee mentioned above.
ii) For lapses in paper setting work the concerned paper setters should be called to depose before the appropriate Special Committee mentioned above.
iii) If any Functionary is found indulging in the same or similar lapses/malpractices then in addition to being subjected to the appropriate punishment as per this Schedule of Punishment and/or the Goa Prevention of Malpractice at University, Board and other specified Examinations Act, 1991, then the Management of the Educational Institution in which the Functionary is working shall be informed and requested to take disciplinary action against the Functionary.