



GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION
(A Corporate Statutory Body constituted by an Act of the State Legislature)

GBSHSE/EXAM/HSSC/MARCH-2019/

CIRCULAR NO. 15

Date:- 30/04/2019

To,

The Heads of all recognized
Higher Secondary Schools
under the jurisdiction of this Board.

Sub:- Statement of Grades/Marks of H.S.S.C. Examination of MARCH - 2019.

Sir/Madam,

1. I am pleased to forward herewith consolidated school-wise result and statements of Grades/Marks of candidates who appeared at H.S.S.C. Examination of March – 2019.
2. Though this Office has meticulously prepared these statements, **you are instructed to kindly verify each of the Statement of Grades/Marks for the following Eight entries before the same are issued to the candidates.**
 - * Name of the candidate/Mother/Father
 - * Date of Birth
 - * Subjects offered by the candidate.
 - * Exemptions if any claimed by the candidate.
 - * Name of the Centre.
 - * Result (Specially 'Pass' is not printed when less than minimum marks for passing or absence is recorded in any subject).
 - * Grade.
 - * Facsimile signature of the Secretary of the Board.
3. The Statement of Grades/Marks in original correct in all respect, should be issued to the candidates by the Head of the Institution duly signed and with the school stamp at appropriate place.
4. In case of any errors observed in the original Statement of Grades/Marks, the same should be returned to this office along with consolidated result sheet for further investigation on or before **10/05/2019**. If returned after **10/05/2019 (Friday)** for correction and/or with changes/additions to be incorporated therein, the Head of Institution shall be held responsible and is accountable to pay the necessary extra fees towards issue of such revised certificates.

Contd-p/2

5. The Results kept under Reserved Category ,
A – for Non availability of Practical Examination Marks
B – for Non submission of grades.
C – for Malpractice cases.
D – for Non submission of Final Eligibility Certificate.
E - for Not attending discrepancies in Sports Marks/Internal Assessment Marks

6. **PHOTOCOPY/RE-EVALUATION OR VERIFICATION OF MARKS**

- a. The prescribed formats for 1) Verified Photocopy of answer-book
2) Verification of marks in absentia 3) Re-evaluation of answer-books may be downloaded from the official website of GBSHSE at your end for distribution.

The Head of Institution should categorically inform the candidates that verified photocopy covers only totalling of marks and any unassessed answer found. No discrepancies will be entertained on verified photocopy of the answer-book. However candidate may apply for Re-evaluation if desires only within prescribed dates for that.

Parents should not come to this office for any discrepancies pertaining to assessment of answer-books and argue with the officials. However they may route their request through Head of the Institution.

- * No candidate/s will be permitted to apply for Verified Photocopy/ Verification in absentia/Re-evaluation of answer-book beyond the specified dates in this Circular.

- b. The prescribed fees/dates schedule is as follows:

SR No	PARTICULARS	FEES	LAST DATE
1.	Verified Photocopy of the answer-book	Rs.350/- per subject	06/05/2019 (Monday)
2.	Verification of Marks in Absentia	Rs.75/- per subject	09/05/2019 (Thursday)
3.	Re-evaluation of answer-books	Rs.700/- per subject	09/05/2019 (Thursday)

- c. Application along with relevant documents shall be forwarded by the Head of the Institution to this office within prescribed period for the purpose through authorized official of the school in one lot.
Candidates or their parents should not be sent to the Board for this purpose.
- d. Please enclose attested copies of Marksheets. Incomplete applications without prescribed fees will be summarily rejected and no correspondence shall be entertained in this regard.
- e. Schools are required to pay the fees vide cash/crossed cheque payable to the Secretary, Goa Board of Secondary and Higher Secondary Education to any Central Bank of India Branch only. List of branches are available on the Goa Board Website.
- f. **In case of Verified Photocopy/Verification in absentia/Re-evaluation of answer-book, the Original Statement of Grades or Marks of the candidate/s shall be deposited to the institution at the time of submission of application/s and obtain the receipt towards it by the candidate/s.**

The Passing Certificates of H.S.S.C. shall be issued later on.

It is enjoined upon all Heads to send their representative with authority letter to collect Revised/Original Statement of Grades/Marks as per results within 3 days after the declaration of the results of Re-evaluation or Verification in absentia.

- * **No result will be handed over to the candidate/s or parents even after producing authority letter from the school.**
- * **No separate intimation will be sent regarding declaration of result on the official website of this office.**

Yours faithfully

(Bhagirath G. Shetye)
Secretary

- Copy to:**
1. All members of the Board.
 2. The Director of Education, Porvorim, Bardez, Goa.
 3. Directorate of Sports & Youth Affairs, Campal, Panaji-Goa.
 4. Directorate of Skill Development & Entrepreneurship, Shrama Shakti, Panaji-Goa.
 5. All Section Heads of this office.
 6. Office file.
 7. Guard file.

