



GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION
(A Corporate Statutory Body Constituted by an Act of State Legislature)
ALTO BETIM – GOA 403 521

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GBSHSE/ACAD/RECOG.2014-15/

Date: 29/01/2015

CIRCULAR NO. 06

To,
The Heads of all recognized
Secondary and Higher Secondary Schools
within the jurisdiction of this Board.

Sub: Allotment of School Index Number to Secondary and Higher Secondary Schools.
Ref: This Office circular No. 40 dtd. 23/12/2014

Sir/Madam,

1. In continuation to the circular under reference , it is informed that the Board has facility for making payment through **Electronic clearance Scheme (ECS)**. Henceforth, all transactions should carry proper narration. It should include Index Number of the school for payment purpose.

- i) Example : School having Index number 01.14 makes payment by ECS transfer for fees October Examination, the narration should be as follows:-

01.14 – Fees for Oct. Examination

- ii) School having Index number HS-45.01 makes payment by ECS transfer for Recognition purpose the narration should be as follows :-

HS-45.01- Recognition for 2016.

2. The name of school need not be mentioned as the space is insufficient on the computer printout.

These instructions should be strictly followed to avoid discrepancies observed by this office.

Yours faithfully,

(Bhagirath G. Shetye)
Secretary

Copy to:

- 1 .All section of this office
2. Office/Guard file